

Minutes of the Fortieth Annual General Meeting of the Central Dredging Association, 17:00 hrs, 20 November, 2018, Beurs van Berlage, Amsterdam, the Netherlands

Present:

CEDA Board

Polite Laboyrie, President, Witteveen+Bos, the Netherlands
Cees van Rhee, Secretary Treasurer
Johan Pennekamp, Vice-President
Daan Rijks, Frederik Roose,

CEDA staff:

General Manager: Anna Csiti (Minutes)

Members and guests

1. OPENING

On behalf of the Board of CEDA, Polite Laboyrie welcomed members and guests to the fortieth Annual General Meeting, as follows:

“Ladies and gentlemen,

A warm welcome to all of you to the 40th Annual General meeting of CEDA! It's hard to believe that 40 years ago CEDA was born in Amsterdam, during the 1st WODCON, CEDA has ever organized, WODCON VII.

The Board have decided not to have a special celebration, on this occasion, but having said that, there couldn't be a better way **not** to do it than to launch our ground-breaking book and have this conference! It's a true testament to CEDA's successful journey - from an infant to a successful and essential organisation in the dredging community.

I could not resist to show you these photos from 40 years ago. You will recognize some faces, including Prins Bernard. And DPC, which from day 1 was CEDA's official magazine. On that note, let's raise a metaphorical glass to CEDA and to further great successes.

2. MINUTES OF THE PREVIOUS AGM (9 NOVEMBER 2017, ROTTERDAM, THE NETHERLANDS)

These were accepted as true records of the meeting.

3. PRESIDENT'S REPORT FOR THE YEAR 2017/2018

Mr. Polite Laboyrie, CEDA President reported.

“Dear CEDA Members and Guests

I'm mindful that we've all had a long day, and some well-deserved drinks are waiting for us, so I'll be even shorter than usual with my report.

This year, a lot of time and resources went into finalising the ***Dredging for Sustainable Infrastructure*** book, which we produced with IADC, and designing and organising the conference which has just ended. Many of our members have spent many hours over the last 5 years on this project – all on a voluntary basis – and I can't stress enough how grateful we are to them, and to their organisations, for their work and support. As you can see from the photos we also had some fun in the process.

Most of you attended the conference so I don't have to elaborate much on how important and unique the book is. That said, although we spent a lot of time working on it, the year wasn't only about the book, many other important things happened and I would like to highlight some briefly.

The **Dredging Management Commission** issued *CEDA's Checklist for Successful Dredging Management*. Last year, during the Dredging Days, they hosted an extremely successful interactive session on contract management. The Working Group that started work shortly after that will produce a Guidance Document on Procurement and Contract Selection. Also, a week from now, they will have the first workshop, in a planned series of workshops, on advances in dredging technology, hosted by the Delft University.

Under the **Environment Commission** there are four working groups running:

- WG on beneficial use of sediments:
- WG on seafloor integrity

- WG on energy efficiency and
- WG on environmental turbidity limits

– some are close to completing their work and some have just begun.

The two commissions recently held their autumn meetings **in tandem**, to allow commission members to meet, get to know each other and learn about each other's work, and to explore possibilities for working together on topics of common interest. The one-day seminar in Gdansk, Poland, on advances in dredging technology, in co-operation with the Maritime Institute Gdansk, provided an excellent opportunity for that. As it was also attended by 27 local experts, the seminar was an excellent platform for the exchange of knowledge, and discussions between international and local experts, on topics of particular interest to senior members of the professional dredging community.

Young CEDA once again had an outstanding pitch talks session at the Dredging Days last year. This year they organised several site visits in the Netherlands, and Belgium, and a seminar in the UK.

And we have already be busy with upcoming events next year:

- The Papers Committee has selected and reviewed 28 papers, from the CEDA region, for **WODCON** next year, in Shanghai, China, and
- we have just issued the Call for Papers for our flagship conference, the **CEDA Dredging Days 2019**, to take place next November, in Rotterdam.

We are delighted by the active and enthusiastic participation of so many CEDA members in our work. The photos — are a true testament to that and I'm proud to be president of such an organization.

4. SECRETARY/TREASURER'S REPORT ON THE YEAR 2017

Mr Polite Laboyrie reported for Prof. Dr. ir. Cees van Rhee.

"Ladies and Gentlemen,

I start my report with membership information.

Membership

At the end of 2017, CEDA had 467 individual members including 17 students, 7 starters, 35 retired members and 18 lecturers at colleges or universities and 2 members administered by the African section. This number is lower by 19 as in previous year. The number of corporate members at the end of last year was 111 of which 5 corporate members were administered by the African Section. The year before, the number was 117.

Finances

Moving on to finances, I would like to remind you that the consolidated financial statement of the year 2017 has been included in the AGM invitation.

Results of 2017

The financial result of year 2017 is a negative result of € - 31,634. This is in line with the Board's financial planning, and the nature of our organisation. In a planned manner, we use the income generated by financially successful events - in this case WODCON XX and the previous Dredging Days to finance our activities.

Membership fees 2019

In line with the CEDA Board decision endorsed by the AGM the membership fees are now annually indexed. Accordingly, the fees for next year will increase by 1.6 %.

5. REPORT OF THE AUDIT COMMITTEE

Members of the Audit Committee for the financial year 2017 were:

Nicolas Hibert, DEME, Belgium
Frans Lijmbach, Royal IHC -retired, The Netherlands
Ben den Toom, Aquiferadvies, The Netherlands

Ben den Toom reported for the Audit Committee. The full written report is appended to these minutes.

Mr den Toom proposed to the meeting that the Board of CEDA be discharged of the financial responsibility for 2017. This was agreed unanimously.

Mr Laboyrie thanked the members of the Audit Committee for the excellent work that they had done on behalf of the members scrutinising CEDA's finances. The Audit Committee for the year 2017 was discharged.

6. APPOINTMENT OF A NEW AUDIT COMMITTEE

Mr Laboyrie informed the meeting that one member of the Audit Committee, Mr den Toom was available to serve one more year. Ms Joke Schroeten, iPS and Mr Jeroen van Berg, Royal IHC, volunteered as new members for year 2018.

7. ANY OTHER BUSINESS

None.

8. CLOSING

Mr Polite Laboyrie, thanked all participants for attending and closed the meeting.

CEDA audit committee book year 2018, report

From: CEDA audit committee: Ben den Toom (Aquifer Advies), Nicolas Hibert (DEME), Frans Lijmbach (Royal IHC, retired)
Date: 12-09-2018
Status: Final

The main role and responsibilities of the CEDA audit committee include:

- to review the annual report and to check the integrity of the financial statements of CEDA : has the money been managed and spent in line with the budget and serving the purposes of CEDA.
- to review significant financial reporting: the books, bank accounts, etc. to determine the physical existence of figures in the ledger.

The CEDA staff, Anna Csiti and Yvonne Duivenman, assisted the audit committee in the above tasks.

The main significant findings of the audit committee in relation to the financial statements are:

- The statements of revenue and expenditure for the year 2017 show a result of €-/- 31.635, compared with a result of €-/- 48.639 for the year 2016. The Dredging Days were profitable.
- Major bank account balances in 2017 have been checked and the remaining bank account balances have been randomly checked. All were found to be correct.
- The annual report and balance sheets have been reviewed, and it was found that the money has been spent properly in 2017.
- Bookkeeping is accurate. There is a clear overview. A number of invoices and other documents were checked and found to be properly processed. Documents are filed as hard copy.

The committee had some questions and remarks:

- Policy non-paying members: the policy was to keep non-paying members one more year listed as a member. From 2017 non-paying members will be cancelled by the end of a calendar year. The number of non-paying individual members is decreasing slowly. The priority is to get more corporate members.
- Digitalisation of documents is recommended, also for reasons of security.
- The realisation of the webshop is delayed, the reason is not clear.

Conclusions

The audit committee reviewed and checked the annual report and balance sheets. It was found that the finances were managed appropriately in compliance with the budget in 2017 and the bookkeeping was accurate. Therefore, the audit committee proposes to discharge the Board of CEDA from their financial responsibility for the year 2017.

On behalf of the CEDA audit team 2018,

Ben den Toom, Nicolas Hibert, Frans Lijmbach