

Minutes of the thirty-seventh Annual General Meeting of the Central Dredging Association, 17:20 hrs, Thursday, 5 November 2015, Ahoy Rotterdam in Rotterdam, the Netherlands

Present:

CEDA Board

Officers: Anders Jensen, outgoing President, DHI, Denmark
Polite Laboyrie, incoming President, Witteveen+Bos, the Netherlands
Johan Pennekamp, Vice-President, Deltares, the Netherlands
Cees van Rhee, Secretary Treasurer, TU Delft, the Netherlands

Board members:

Miloud Abudib, Drapor, Morocco
Kathleen De Wit, IMDC, Belgium
Claudia Flecken, Port of Hamburg, Germany
Arjan de Heert, Witteveen+Bos, the Netherlands
Wim Klomp, Royal HaskoningDHV, the Netherlands
Daan Rijks, Boskalis, the Netherlands
Jan Vandenbroeck, S.D.I, France

CEDA staff:

General Manager: Anna Csiti (Minutes)

Members and guests

1. OPENING

On behalf of the Board of CEDA, Anders Jensen, outgoing President welcomed members and guests to the thirty-seventh Annual General Meeting.

2. MINUTES OF THE PREVIOUS AGM (17 OCTOBER 2014, HENRI CONSCIENCE GEBOUW, BRUSSELS, BELGIUM)

These were accepted as true records of the meeting.

3. PRESIDENT'S REPORT FOR THE YEAR 2014/2015

Mr. Anders Jensen, CEDA President reported.

"Ladies and Gentlemen, Members of CEDA, guests,

This is a very special moment for me with very mixed feelings as this is my last report to you as CEDA President.

In April this year you have received a terrific Annual Report about the achievements of 2014. A number of copies are available here for you to pick them up. These reports are prepared on a voluntary basis by members and we are very grateful for that. Today I focus on some of the highlights of the past year.

I start with the publication of two very timely and important documents. Most of you heard the presentations this morning:

- The CEDA Position paper: Integrating adaptive environmental management into dredging projects; and
- The CEDA Information paper: Environmental monitoring procedures.

We have also presented these papers at various events including the Congress of the German Port Technology Association, in Bremen, and the recent Dredging 2015 conference in Savannah, USA.

CEDA information papers and position papers are the direct result of the work produced by our working groups. They bring together the wealth of up-to-date specialist knowledge and the experience of top international experts.

We are about to start several new working groups on topics such as beneficial use of dredged material, governance and energy efficiency. I can only encourage you to join one of these groups. Yes, it is a lot of work but you get a lot out of it in return.

Another product of working group work, this time WODA-wide, was the workshop on underwater sound in March in Paris. It offered an unparalleled opportunity to update on the latest scientific knowledge and learn from the practical experiences of leading international experts in the field. The six presentations have been recorded and are available to all employees of corporate members to view free of charge. If you have missed the information about this and are interested please contact the CEDA Secretariat.

The Board of CEDA is committed to provide members with valuable services, a vibrant community, and essential knowledge to aid professional development. The best people to tell us if we are getting it right are the members and that's why we carried out a survey in the form of a questionnaire and organized one-to-one discussions. We had some good and useful talks and good feedback in the questionnaires.

My report can't be complete without mentioning Young CEDA. They have done a terrific job in assisting the Board in the initiative I have just mentioned. Many of the completed questionnaires are due to their relentless effort. Just like the fact that we have so many students amongst us. We all know how important it is for our profession to make young people interested in our field and Young CEDA is doing a great job in that.

This brings me to the end of my report. Only one point remains – a very important one. On behalf of the Board I would like to thank the many CEDA members who kindly volunteered their time – worth many thousands of valuable engineering hours – for their support and commitment in all these activities.

All these work required enormous input from our members and I can't stress enough how grateful we are for their support and commitment in all these activities. “

4. SECRETARY/TREASURER'S REPORT ON THE YEAR 2014

Prof. Dr. ir. Cees van Rhee reported.

“Ladies and Gentlemen,

I start my report with membership information.

Membership

At the end of 2014, CEDA had 456 individual members including 5 students, 7 starters, 38 retired members and 11 lecturers at colleges or universities. The number of individual members continues to decrease – in the previous year the total number of individual members was 487.

At the end of last year we had 124 corporate members which is four members less than the year before. The reason for termination of membership of the five companies in question is quite understandable: it's partly geography (they were from the US and Iraq) and partly financial.

Finances

Moving on to finances, I would like to remind you that the consolidated financial statement of the year 2014 has been included in the AGM invitation.

Results of 2014

The financial result of year 2014 is -17,649. Over the year the Board granted requests for additional funds for various activities, this explains the higher than originally budgeted negative results. This is in line with the Board's financial planning, and the nature of our organisation. In a planned manner, we use the income generated by financially successful events - in this case WODCON XX – in the years after to finance our activities.

Membership fees 2016

In line with the CEDA Board decision endorsed by the AGM the membership fees are now annually indexed. Accordingly, the fees for next year will increase by 0.7 %.”

Mr Jensen thanked Mr van Rhee for the report and his work over the year. The report of the Secretary / Treasurer and the proposed membership fee increase were accepted by general acclamation and the Board was discharged of the financial responsibility for the year 2014.

5. REPORT OF THE AUDIT COMMITTEE

Members of the Audit Committee for the financial year 2014 were:

- Peter de Graaff, Royal IHC, the Netherlands
- Lynyrd de Wit, Svašek Hydraulics, the Netherlands
- Leen Wassenaar, the Netherlands

Peter de Graaff presented the main findings of the Committee. The full written report is appended to these minutes. Mr. de Graaff proposed to the meeting that the Board of CEDA be discharged of the financial responsibility for 2014. This was agreed unanimously.

Mr Jensen thanked the members of the Audit Committee for the excellent work that they had done on behalf of the members scrutinising CEDA's finances. The Audit Committee for the year 2014 was discharged.

6. APPOINTMENT OF A NEW AUDIT COMMITTEE

Mr Jensen informed the meeting that all three members of the Audit Committee retire this year. He announced that the following three CEDA members have agreed to serve on the Audit committee next year:

- Ben den Toom, Aquifer Advies, the Netherlands
- Michel de Nijs, Van Oord, the Netherlands
- Pieter Jan Serruys, dotOcean, Belgium

7. ELECTION OF BOARD MEMBERS

Mr Jensen announced that according to the rota drawn up by the Board of Directors 6 members were due to retire from the Board in 2015.

Three of the retiring members were not standing for re-election. In addition, Bart Verboomen has resigned from the Board earlier in the spring. The retiring Board Members were:

- Anders Jensen, DHI, Denmark
- Lindsay Murray, Independent Consultant, UK
- Loek Verheijen, Royal IHC, the Netherlands and
- Bart Verboomen, Dredging International, Belgium

Mr Jensen expressed the appreciation to his retiring colleagues on the Board for their enthusiastic and dedicated work to further the cause of CEDA and the dredging profession in general. The audience joined him with a big applause of thanks to the retiring Board members and their employers.

The following colleagues accepted nominations by the Board for the next 4-year term, with the exception of Mr Van den Eede, will continue until January 2016 when he will step down as the Chairman of the Belgian Section.

- Ida Brøker, DHI, Denmark
- Dirk Defloor, Dredging International, Belgium
- Kathleen De Wit, IMDC, Belgium
- Andre Kik, Royal IHC, the Netherlands
- Cees van Rhee, Delft University of Technology, the Netherlands
- Will Shields, Royal Boskalis Westminster, UK
- Eric Van den Eede, Vandee Consult, Belgium

There being no further nominations, all were elected by acclamation. Mr Jensen thanked the newly elected members, for their commitments and wished them success in leading the association to further great achievements.

“This is also the time and place to express our appreciation to recently resigned members of the CEDA Environment Commission, said Mr Jensen. As most of you will know we owe much of our success to this incredibly driven, enthusiastic and dedicated group. Members who recently stepped down from the commission are:

- Ida Broker, DHI, Denmark
- Jos Smits, IMDC, Belgium
- Katherine Harris, HR Wallingford, UK, and last but not least, its Chairman of 7 years,
- Polite Laboyrie, Witteveen+Bos, the Netherlands

Big thanks to all of them for the numerous hours put into CEDA work and sharing their knowledge and experience with us. Special thanks go to Polite, for his excellent work which has contributed greatly to increasing CEDA's profile and recognition both by international regulatory bodies and by members of the dredging community worldwide.

The Board appointed Frederik Roose, of the Flemish Government, Division Maritime Access as the new CEC Chair. We are confident that with Frederik at the helm, CEC will remain in good hands.”

8. HANDING OVER CEDA PRESIDENCY

Mr Jensen formally stepped down as CEDA President and handed over the imaginary baton to Polite Laboyrie with the following words: “I wish Polite good luck with his new quest of taking CEDA forward as a thoroughly independent association attracting members not only from people and organisations involved in dredging but also from related sectors such as the offshore energy sector. I wish all the best to Polite and the Board.”

Mr Laboyrie said: “I'm honoured to accept the mantle of CEDA President from Anders. I believe that cooperation of organizations and experts is the key to finding the best solutions to the challenges we face as an industry. CEDA is already the leading association on dredging – and has been for more than 35 years. Dredging is particularly important to our society

because it contributes to safety, trade and transportation. To be able to lead this organization and to help it grow makes me proud.”

On behalf of the Board, Mr Johan Pennekamp Vice-President of CEDA thanked to Mr Jensen for his dedicated and outstanding service on the Board, and expressed their delight that he will be continuing his valued contribution to the Association, in other capacities.

9. ANY OTHER BUSINESS

None.

10. CLOSING

The new President, Polite Laboyrie, thanked all participants for attending and extended the Dutch Section's invitation to join the Reception and wished a pleasant time to everyone.

Appendix 1

CEDA audit committee book year 2014 report

From: Ceda audit committee: Leen Wassenaar (retired, previously Boskalis amongst others), Peter de Graaff (IHC Merwede), Lynyrd de Wit (Svašek Hydraulics),

Date: 2015-21-09

Status: Final

During the audit the CEDA audit committee has conducted the following tasks:

- Investigating the annual report and checked whether CEDA's money has been managed and spent properly. Properly is defined as in line with the budget and serving the purposes of CEDA.
- Investigating the books, bank accounts, etc. to see that the figures shown in the ledger physically exist

The CEDA staff (Anna Csiti and Yvonne Duivenman) assisted the audit committee in its task. This memorandum reports on the main audit commission's findings:

- In 2014 financially there was a negative result of nearly € 6000,- . on regular activities and nearly € 14.000,- on special activities. On forehand an overspending of nearly €6.000,- was budgeted. During the year additional expense of €25.000,- has been approved by the board. The total spending is thus within approved budget.
- The bank account balances above €5000,- in 2014 are checked and found to be correct.
- Overspending is accounted for by the statement of the board's treasure.
- The annual report and balance sheets have been checked and it was found that the money has been spent properly in 2014.
- Bookkeeping is accurate. The split between regular and special activities creates a clear overview.

Audit commission's suggestion for improvement are:

- Roparco account holds most of the reserve. It should be considered to divide the reserve over two or more accounts to reduce the dependence on one party.

Conclusions

Given that the annual report and balance sheets have been checked by the audit committee and it was found that the money has been managed properly in 2014 and bookkeeping is accurate, the audit committee therefore proposes that the Board of CEDA will be discharged from the financial responsibility for the year 2014.

On behalf of the CEDA audit team 2015,

Leen Wassenaar, Peter de Graaff, Lynyrd de Wit