

Minutes of the thirty-eighth Annual General Meeting of the Central Dredging Association, 12:45 hrs, Thursday, 27 October 2017, Portuguese Engineers Association, Lisbon, Portugal

Present:

CEDA Board

Polite Laboyrie, President, Witteveen+Bos, the Netherlands

Arjan De Heer, outgoing Young CEDA Chair

Peter de Looze, incoming Young CEDA Chair

CEDA staff:

General Manager: Anna Csiti (Minutes)

Members and guests

1. OPENING

On behalf of the Board of CEDA, Polite Laboyrie welcomed members and guests to the thirty-eighth Annual General Meeting.

2. MINUTES OF THE PREVIOUS AGM (5 NOVEMBER 2015, ROTTERDAM, THE NETHERLANDS)

These were accepted as true records of the meeting.

3. PRESIDENT'S REPORT FOR THE YEAR 2015/2016

Mr. Polite Laboyrie, CEDA President reported.

"Ladies and Gentlemen, Members of CEDA, guests,

The time is short so I will only highlight some of our activities of last year. For more detail I encourage you to browse our latest Annual Report of which we have some copies here. We also have a Newsletter which we produced for this occasion. It is a blueprint of our new hard-copy Newsletter which we will start publishing this year in addition to our customary E-Newsletters.

Because we are in Lisbon, it is appropriate to start my brief report with mentioning the meeting of CEDA's Environment Commission at Port of Lisbon, where Teresa de Pereira and Rita Ramos were our hosts. The idea of this conference was born in that meeting. And are we glad that together with the Portuguese Association of Engineers we made that idea come true. It was also that meeting when I stepped down as Chairman of the CEC, and when Frederik Roose whom you see at the top right of this picture took over. Frederik works for the Flemish Ministry, Department of Maritime access and has been doing a great job in his first year as chair. In that meeting in Lisbon, we also decided to organise a seminar in co-operation with Puertos del Estados on management of dredged material to input the last stages of the finalisation of the Spanish Dredged Material guidelines. That seminar took place in May this year in Madrid, and I trust our colleagues from Spain who were there agree that it was a great success.

We continue our work on the subject: we have recently issued a call to join the new CEDA working group on beneficial use of dredged sediments. The working group will produce an information paper that highlights recent advances in support of sustainability:

- Highlight recent advances and best practices in the beneficial use of sediment in the context of sustainable development through the use of relevant case studies
- Identify new lessons learned from recent case studies
- How to promote effective terminology and communication about beneficial use of sediment
- Consider strategic approaches to beneficial use.

Should you be interested, you are welcome to join.

As one of the highlights last year, I would like to mention our trademark conference, the **CEDA Dredging Days**. The high technical and scientific content of the peer reviewed papers and the good atmosphere are well-known givens. Last year we introduced two new programme elements that made the conference exceptionally successful:

- a lively, engaging interactive session, where working in small groups on a fictitious case, the audience explored what makes a dredging project sustainable and
- the faced paced Young CEDA pitch talks session which we also added to this conference's programme.

There is another point I would like to mention. Recently, we set up a new commission, the CEDA Dredging Management Commission. It brings together all stakeholders related to dredging works, promoters of projects, port authorities, consultants, dredging contractors and manufacturers for open discussions to achieve mutually beneficial improvements and solutions for those involved. In their first meeting the group agreed to focus their work on the following subjects:

- dredging strategies
- contract management simplifications and
- state of the art dredging technology for tomorrow.

There is much more I could talk about if time allowed. This list gives you an idea:

- Our workshop on underwater sound in Paris
- World Dredging Congress XXI in Miami
- Our work at the London Convention and OSPAR
- Our work on the Marine Strategy Framework Directive
- Our webinars including the 6-event series on dredging equipment and technology
- Young CEDA seminars and site visits
- National section meetings and site visits.

Please visit the CEDA website for more information on these.

Finally, I would like to thank our corporate and individual members, who support our activities by joining working groups and commissions, attending our events, and helping CEDA achieve so much every year. Thank you all and we look forward to the opportunities that 2017 will bring to our industry.”

4. SECRETARY/TREASURER'S REPORT ON THE YEAR 2015

Mr Polite Laboyrie reported for Prof. Dr. ir. Cees van Rhee.

“Ladies and Gentlemen,

I start my report with membership information.

Membership

At the end of 2015, CEDA had 458 individual members including 14 students, 7 starters, 34 retired members and 10 lecturers at colleges or universities. At the end of last year we had 118 corporate members.

Finances

Moving on to finances, I would like to remind you that the consolidated financial statement of the year 2015 has been included in the AGM invitation.

Results of 2015

The financial result of year 2014 is EUR 16.500. The positive result is largely due to the financial success of CEDA Dredging Days 2015.

Membership fees 2016

In line with the CEDA Board decision endorsed by the AGM the membership fees are now annually indexed. Accordingly, the fees for next year will increase by 0.7 %.”

As of 1 January, there will be a change in CEDA's VAT status: we will become a VAT registered organisation. This means we will have to charge Dutch VAT also on membership fees. This would affect individual members. The Board decided not to pass this on – at least for the time being to the members. Therefore the fees will only increase for next year slightly more than the annual inflation. The increase will be 1.5 %.

5. REPORT OF THE AUDIT COMMITTEE

Members of the Audit Committee for the financial year 2015 were:

- Michel de Nijs - Van Oord
- Ben den Toom- Aquafier
- Pieter-Jan Serruys - dot.Ocean

Erik van Eekelen, Van Oord reported for the Audit Committee. The full written report is appended to these minutes.

Mr van Eekelen proposed to the meeting that the Board of CEDA be discharged of the financial responsibility for 2015. This was agreed unanimously.

Mr Laboyrie thanked the members of the Audit Committee for the excellent work that they had done on behalf of the members scrutinising CEDA's finances. The Audit Committee for the year 2015 was discharged.

6. APPOINTMENT OF A NEW AUDIT COMMITTEE

Mr Laboyrie informed the meeting that all three members of the Audit Committee were available to serve one more year.

7. ANY OTHER BUSINESS

None.

8. CLOSING

Mr Polite Laboyrie, thanked all participants for attending and closed the meeting.

Appendix 1

CEDA audit committee book year 2015 report

CEDA audit committee book year 2015 report

From: CEDA audit committee: Ben den Toom (Aquiferadvies), Pieterjan Serruys (Dotocean), Michel de Nijs (Van Oord)

Date: 20-05-2016

Status: Final

The main role and responsibilities of the CEDA audit committee include:

- to review the annual report and to check the integrity of the financial statements of CEDA : has the money been managed and spent in line with the budget and serving the purposes of CEDA.
- to review significant financial reporting: the books, bank accounts, etc. to determine the physical existence of figures in the ledger.

The CEDA staff, Anna Csiti and Yvonne Duivenman, assisted the audit committee in the above tasks.

The main significant findings of the audit committee in relation to the financial statements are:

- The statements of revenue and expenditure for the year 2015 show a positive result of € 16516,- .
- Major bank account balances in 2015 have been checked and the remaining bank account balances have been randomly checked. All were found to be correct.
- The annual report and balance sheets have been reviewed, and it was found that the money has been spent properly in 2015.
- The annual report of 2015 contained a few typos.
- Bookkeeping is accurate. There is a clear overview.

Conclusions

The audit committee reviewed and checked the annual report and balance sheets. It was found that the finances were managed appropriately in compliance with the budget in 2014 and the bookkeeping was accurate. Therefore, the audit committee proposes to discharge the Board of CEDA from their financial responsibility for the year 2015.

On behalf of the CEDA audit team 2015,

Ben den Toom, Pieterjan Serruys, Michel de Nijs